

YOUR PRIVACY IS IMPORTANT TO US

It is The Stores, Croyde's policy to respect your privacy regarding any information we may collect while operating our website and providing our services to you. Accordingly, we have developed this Privacy Policy in order for you to understand how we collect, store, use and disclose your personal information. There are steps you can take to control what we do with your data and these have been outlined below.

Data within this Privacy Policy refers to personal data which identifies you, such as your name and contact details.

We will collect personal information by lawful and fair means and, where appropriate, with the knowledge or consent of the individual concerned. By submitting information and/or your continued use of the website, you signify your consent to us in using your personal information in line with this Policy. This will be deemed as acceptance of any amendments that may be made from time to time. This Policy was last updated on 25th May 2018.

WHO IS RESPONSIBLE FOR YOUR DATA?

The Stores Croyde Ltd is responsible for your data. Our registered address is: Unit 1, 40 Coldharbour Lane, Harpenden, Hertfordshire, AL5 4UN and our correspondence address is displayed at the bottom of this Policy. We control the data that is collected from you, and as such the ways in which your personal information is collected and the purpose of its use.

PERSONAL DATA WE COLLECT ABOUT YOU

- contact details (name and email address)

HOW WE USE YOUR PERSONAL DATA

- we collect your personal data in order for us to continue to communicate with you about our café

MARKETING: HOW TO MANAGE THE MESSAGES WE SEND TO YOU

Firstly, we do not provide your personal information to any other business for marketing purposes.

If you receive our newsletter, you control if you want to opt out by either clicking the unsubscribe link in the bottom of the most recent newsletter email that you've been sent.

If you're unsure or need help, email us on manager@thestorescroyde.co.uk and we'll adjust your preference according to your wishes.

HOW LONG WE KEEP YOUR DATA

We keep your data whilst you are receiving our newsletters.

HOW WE PROTECT YOUR DATA

We protect your personal data against unauthorised access, unlawful use, accidental loss, corruption or destruction. Within The Stores, Croyde we limit who can access our systems and keep our security and policies under review.

WHO WE SHARE YOUR DATA WITH

- Google (powers our internal email and document storage)
- Emailing systems for marketing and transnational emails

YOUR RIGHTS

Under the GDPR, you have several rights that you can exercise.

- The right of access (often called a 'Subject Access Request' (SAR))
- The right to rectification (making sure your data is accurate)
- The right to erasure (often called 'right to be forgotten' / deletion of you receiving emails from The Stores)
- The right to restrict processing
- The right to object
- The right to data portability

Should you wish to exercise any of these rights, please contact us on manager@thestorescroyde.co.uk and we'll help you. There's no charge for these requests (unless repetitive), we aim to fulfil your request as soon as we can and within 30 days.

Automated decision making:

We do not use automated decision making, so that is not something that our clients need to opt out or in from.

Contact Us

You can write to us at The Stores, 1 St Mary's Road, Croyde, North Devon, EX33 1LF. You can email us at manager@thestorescroyde.co.uk

If you have any complaints on how we use your data, please email us at manager@thestorescroyde.co.uk

Alternatively, you can contact the Information Commissioner's Office by telephone on 0303 123 1113 or visit their website located at ico.org.uk/concerns.